

Appointment of the Substitute Teacher under FDP

Kurseong College invites application from the eligible candidates for the post of **ONE** Assistant Professor in Economics and **ONE** Assistant Professor in Geography under Faculty Development Programme of UGC within 26th December 2017. The salary, age and qualification will be as per UGC norms.

The College will make a fresh appointment of a Substitute Teacher in accordance with the prescribed procedure of the UGC, in the minimum pay scale prescribed for an Assistant Professor (with no increments). If the Substitute Teacher is appointed on a pay scale higher than the minimum pay scale of an Assistant Professor, the grant towards reimbursement of the salary of the Substitute Teacher will be paid by the UGC in the minimum scale and the balance amount will be met by the respective Institute/ College or by the respective State Government. Moreover, Substitute Teachers will not be entitled to yearly increments. The salary claim of Substitute Teachers, where posts are filled by transfer or deputation, will not be considered. The Substitute Teacher must be appointed on a full-time basis. The salary of the Substitute Teacher will be paid by the UGC in advance on receipt of the joining report of the Teacher Fellow and salary claim for the Substitute Teacher, along with the following information:

- i) Name of the Substitute Teacher
- ii) Date of Birth
- iii) Qualifications (UGC Guidelines may be adhered to).
- iv) Experience
- v) Date of Joining
- vi) Details of pay including allowances payable per month in the approved pay scale
- vii) Amount payable during the financial year
- viii) A certificate from the Principal that the appointment of the Substitute Teacher has been made in accordance with the procedure prescribed by the University/ State Government
- ix) Specific approval letter of the affiliating University/State Government regarding the appointment of the Substitute Teacher.

The pay and allowances for the last month of service will be paid as reimbursement after receiving audited documents. If extension is granted to the Teacher Fellow, the Substitute Teacher will continue to receive salary from the UGC.

In case it is not possible to appoint a Substitute Teacher at the initial stage, or, if the appointment of a Substitute Teacher is delayed, then lectures may be arranged on the basis of honorarium of Rs.1000/- per lecture, subject to a maximum of Rs.25,000/- per month.

Approval of affiliating University / State Government will not be necessary. However, all efforts should be made for the early appointment of a Substitute Teacher.